

## Important:

Before applying at [acicis.edu.au/apply-now](https://acicis.edu.au/apply-now), please read and consider the following information. Many frequently asked questions are answered below.

Students wishing to take two consecutive Indonesian Language Short Course sessions (six weeks: 6 points) should follow the 6 point options process, please see this application guide).

Any queries? Contact Meg McPherson, ACICIS Staff member, at [m.mcpherson@acicis.edu.au](mailto:m.mcpherson@acicis.edu.au) or phone 08 6488 6680.

## 1

### Tuition fees

Students are required to pay all administration and tuition fees for the [Indonesian Language Short Course](#) or [Public Health Study Tour](#) **upfront** and direct to ACICIS by Visa or MasterCard. Students will not pay additional tuition fees to Murdoch University during their period of study with ACICIS.

All applicants for the program will be automatically considered for a **\$3,000 New Colombo Plan mobility grant**.

For in-country programs, in addition, students may also apply for an **OS-HELP loan of up to \$8,295** to cover the costs of participation above and beyond the New Colombo Plan mobility grant amount. The OS-HELP loan is applied to a student's HELP debt, to be repaid alongside their HECS once their income reaches the repayment threshold (typically after graduation). More information on NCP and OS-HELP is available below.

## 2

### New Colombo Plan (NCP) Mobility Grant

To apply for the **New Colombo Plan Mobility Grant**, students simply need to apply for the ACICIS program. ACICIS will automatically assess eligibility for the grant. Key eligibility criteria are:

- Australian citizen,
- Enrolled in an on-shore Australian University throughout the duration of the Mobility Project,
- Be undertaking a Bachelor Degree or Bachelor Honours Degree at the commencement of the Mobility Project, and
- 70% of grant recipients for any given ACICIS program must be aged 18-28.

## 3 Application deadlines

For all ACICIS program application deadlines, see the ACICIS website at [www.acicis.edu.au](http://www.acicis.edu.au)

## 4 Application process

**Step 1:** Make sure that you are eligible to participate in the ACICIS program:

1. Ensure that you have at sufficient points remaining in your study plan to undertake the program. Contact your [Academic Chair](#) if you are unsure.

**Step 2:** Submit your application to ACICIS Study Indonesia:

1. Commence your application on the ACICIS Study Indonesia website [here](#).
2. Student eligibility to receive a New Colombo Plan grant will be considered as part of the application process. There is no separate application form for the New Colombo Plan mobility grant.

**Tip:** Don't leave your application until the last minute, as you will be required to gather documents and obtain approvals!

**Step 3:** Cross-institutional enrol at Satya Wacana University (ILSC)/ University of Indonesia (PHST):

1. Once your ACICIS application has been accepted, you are required to cross-institutionally enrol for the relevant study period (Summer or Winter) at Satya Wacana University (UKSW), Salatiga (ILSC) or the University of Indonesia (PHST).
2. To cross institutionally enrol, download a Murdoch [cross-institutional enrolment form](#), and submit this to the Student Centre with a copy of your chosen program's Course Outline. If you are taking part in ILSC, make sure to identify the language level you wish to enrol in. These Course Outlines are available to download from the program webpages on the [ACICIS website](#). Key details for the form are as follows:

### **Public Health Study Tour**

- **Host University:** University of Indonesia, Depok
- **Murdoch Teaching Period:** Summer (November tour)/Winter (July tour)
- **Host University Unit Details:**
  - i. **Unit Code:** N/A
  - ii. **Unit Title:** ACICIS Public Health Study Tour (PHST)
  - iii. **Credit Points:** 3
  - iv. **Internal or External:** Internal
- **Murdoch Equivalent Details:**

## Applying for credit towards your degree at Murdoch University: 3 point options (Public Health Study Tour and Indonesian Language Short Course: Three Weeks)



- i. **Unit Code:** Code of the equivalent Murdoch University unit (if any) or “General Elective” if receiving general electives.

### **Indonesian Language Short Course**

- **Host University:** Satya Wacana University, Salatiga
- **Murdoch Teaching Period:** Summer (January sessions)/Winter (July session)
- **Host University Unit Details:**
  - i. **Unit Code:** N/A
  - ii. **Unit Title:** ACICIS Indonesian Language Short Course (ILSC)
  - iii. **Credit Points:** 3
  - iv. **Internal or External:** Internal
- **Murdoch Equivalent Details:**

**Unit Code:** Code of the equivalent Murdoch University unit (if any) or “General Elective” if receiving general electives.

- After this form is signed by your Academic Chair, a scanned copy should be submitted to the *Student Centre* via “Ask A Question” in [MyAnswers](#) or emailing [studentcentre@murdoch.edu.au](mailto:studentcentre@murdoch.edu.au) Please send from your email address recorded in MyInfo.

**Tip:** To avoid inconvenience, submit your cross institutional enrolment form **immediately** following your acceptance onto the ACICIS program. NCP grants and OS-HELP may not be paid until you complete this process.

### **Step 4:** Apply for an OS-HELP loan (optional) (*in-country programs only*)

1. Students may apply to borrow up to \$8,295 on their HELP debt to cover the costs of participation above and beyond the New Colombo Plan mobility grant amount.
2. Students must meet a number of eligibility criteria to apply for the OS-HELP loan. These include:
  - Students must have completed 24 points of Murdoch units prior to the commencement of the ACICIS program.
  - Students must have at least 3 points of Murdoch University units remaining to complete following the conclusion of the ACICIS program.
3. To apply for an OS-HELP loan, pick up an application package from the Student Centre or email [StudyAbroad@murdoch.edu.au](mailto:StudyAbroad@murdoch.edu.au) to request that a package be mailed to you. OS-HELP application forms are only available in hard copy.
4. Communication about the OS-HELP loan will be with the Fees and Enrolments Team through MyInfo, by asking a question.

### **Step 5:** Travel Insurance (*in-country programs only*)

## Applying for credit towards your degree at Murdoch University: 3 point options (Public Health Study Tour and Indonesian Language Short Course: Three Weeks)



1. Murdoch University provides complimentary travel insurance to students studying abroad, but only for the duration of the overseas program. For additional travel before or after the program, private travel insurance has to be purchased at the students' own cost.
2. More information about insurance, including policy details, will be provided at a compulsory pre-departure briefing conducted on campus around the end of the semester prior to your ACICIS program.

### Step 6: Attend a Pre-Departure Session (*in-country programs only*)

Two pre-departure sessions will take place immediately before/after the conclusion of the semester prior to your ACICIS program:

1. A compulsory pre-departure briefing will take place on-campus at Murdoch University. Students will be provided with essential information regarding travel insurance at this briefing.
2. Around the same time, ACICIS will host an informal pre-departure meet up for all Perth-based students departing on programs during the same teaching period. These are not compulsory but offer an opportunity to meet other Perth-based participants and ask questions of ACICIS staff.

## 5

### Results

Approximately **six weeks** following the conclusion of your ACICIS program, ACICIS will send an electronic copy of your results to your email, copying in relevant contacts at Murdoch University. Provided that you have satisfactorily completed all components of the ACICIS program, 3 points of credit will be applied to your degree.