

## Applying for ACICIS Short-Term Programs at The University of Queensland

Important:

Before applying at [acicis.edu.au/apply-now](https://acicis.edu.au/apply-now), please consider the following:

### 1 Contacts

For UQ enquiries (UQ application, credit assistance, etc): [Internships and Global Experiences Team](#)

For ACICIS enquiries (ACICIS application, program information): [ACICIS Study Indonesia Office](#)

### 2 Eligibility

To be eligible to participate in an experience with UQ you must several UQ eligibility criteria:

- **Practicums:** <https://employability.uq.edu.au/eligibility-internships>
- **Short-term study experiences:** <https://employability.uq.edu.au/get-edge/global-experiences/short-term-experiences/confirm-eligibility-short-term-experiences>

### 3 Tuition fees

UQ students will be required to pay for the administration and tuition fee costs associated with the ACICIS short-term program. These costs will not be deferred on HECS-HELP, as students will not be enrolled in UQ units. For confirmation regarding your course credits please contact your UQ faculty.

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### 4 New Colombo Plan Mobility Grant

To apply for the **New Colombo Plan Mobility Grant**, students need to apply for the program through both ACICIS and the Global Experiences Team. ACICIS will then assess the eligibility of the grant and the student will be awarded the grant if he/she meets all of the criteria:

- have been successfully accepted by UQ and ACICIS;
- enrolled in an on-shore Australian University throughout the duration of the Mobility Project;
- an Australian citizen;
- approved to receive credit for short-term experience;
- have not previously received two virtual New Colombo Plan Short-Term Mobility Grants;
- be undertaking a Bachelor Degree or Bachelor Honours Degree at the commencement of the Mobility Project; and
- 70% of grant recipients for any given ACICIS program must be aged 18-28.

### 5 Other funding available

Participants who are not eligible for the NCP grant may be eligible to receive the \$750 UQ Short-term Experience Grant. Refer to the [Short-Term Experience Funding](#) page for more information.

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### 6 Application deadlines

#### Winter Programs

Application Due	ACICIS Application	UQ Application
Public Health Study Tour (July)	1 April	10 March
Indonesian Language Short Course (July)	1 April	10 March

#### Summer Programs

Application Due	ACICIS Application	UQ Application
Public Health Study Tour (Nov-Dec)*	1 October	10 September
Professional Practicum programs (Jan-Feb)*	15 September	30 September
Indonesian Language Short Course (Jan-Feb)	1 October	10 September

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### 7 Application process

#### Step 1: Register your interest with ACICIS Study Indonesia

- A. Email the Secretariat at [enquiries@acicis.edu.au](mailto:enquiries@acicis.edu.au) or call 08 6488 6675

#### Step 2: Apply to UQ

- A. For Professional Practicum Programs - <https://employability.uq.edu.au/apply-internship>
- B. For short-term study programs - <https://employability.uq.edu.au/get-edge/global-experiences/short-term-study/apply-short-term-experience>
- C. Email the Internships and Global Experiences Team for application or credit assistance ([iget@uq.edu.au](mailto:iget@uq.edu.au))

#### Step 3: Submit your application to ACICIS Study Indonesia

- A. To apply for a Professional Practicum program, complete this [online application](#).
- B. To apply for the Public Health Study Tour, or the Indonesian Language Short Course, complete this [online application](#).
- C. Once you have met UQ eligibility criteria please contact the [UQ Internships and Global Experiences team](#) for further instructions.
- D. Students eligible to receive a New Colombo Plan grant will be considered as part of this process.
- E. Students will receive the outcome of their ACICIS application within one month of the closing deadline.

#### Step 4: Pre-Departure Preparation

- A. Once your application has been accepted, and prior to your arrival, ACICIS will also provide you with detailed information and instructions through our Pre-departure emails, make sure to read through them carefully.
- B. UQ will also provide you with more pre-departure preparation with information regarding your student insurance, what to expect overseas, etc. during the study break before your departure to Indonesia.

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### 8 Credit Arrangements for Virtual Professional Practicums

Credit instructions will be sent to students once an application to UQ is submitted. Students are encouraged to contact their faculty directly for more information and visit the [Credit for Internships](#) page for more specific details. If you are granted permission by your faculty to receive credit for your internship program:

- You must send the Internships and Global Experiences Team official confirmation from your faculty that you have been enrolled in a UQ course
- You may be responsible for paying UQ tuition fees in addition to the internship program fee

### 9 Results

Once you have completed your ACICIS Experience, ACICIS will send you a copy of your original transcript and/or certificate of completion. These documents will be emailed to you, and to the Internships and Global Experiences Team.