



Short Term Application Guide: Students

Important:

Before applying at acicis.edu.au/apply-now, please consider the following:

1. Tuition fees

You are required to pay the program fees upfront to ACICIS.

2. New Colombo Plan Mobility Grant

To access the **New Colombo Plan Mobility Grant**, you first need to apply for the ACICIS program. ACICIS will then assess your eligibility for the grant and you will be awarded the grant if you meet the following criteria:

You must be:

- An Australian citizen. Students cannot receive a Student Grant to undertake a Mobility Project in a Host Location in which they have dual citizenship or residency rights;
- enrolled in an on-shore Australian University for the duration of the Mobility Project,
- undertaking a Bachelor Degree or Bachelor Honours Degree at the commencement of the Mobility Project, and
- aged 18-28 (70% of the programme must be in this age group)(there is an exception for Indigenous Australian students).
- a first time, short term New Colombo Plan Mobility grant applicant.



Short Term Application Guide: Students

3. Application deadlines

ACICIS Program	ACICIS Deadline	University Deadline
Professional Practica	First Round: 1 July Second Round: 1 September	First Round: 1 July Second Round: 1 September
Public Health Study Tour	Mid-year intake: 1 April Summer intake: 25 August	Mid-year intake: 1 April Summer intake: 25 August
Indonesian Language Short Course	Mid year intake: 1 April Summer intake: 1 September	Mid year intake: 1 April Summer intake: 1 September

4. Application process

Step 1: Apply for your ACICIS Program

- A. Start your online [application](#) via ACICIS website

Step 2: Apply for Academic Credit

- A. Request a course planner from courseadvice@ecu.edu.au
- B. Download the [ECU Application for Overseas Study Credit Approval Form](#)
- C. Download the [ACICIS Program Course Outline](#)
- D. Email or meet with your Course Coordinator to request the Credit Approval form to be signed.
- E. Once credit has been approved; submit the following to the Student Hub either in person or via email to studyoverseas@ecu.edu.au:
 - a. Completed and authorised [ECU Application for Overseas Study Credit Approval Form](#)
 - b. ACICIS Program Course Outline
 - c. Completed [Student Travel Approval Form \(ECU form\)](#)

Student Hub will liaise with the relevant ECU staff for approval. Please note – without the Course Outline, ECU will be unable to approve credit.



Short Term Application Guide: Students

Step 3: Submit application to ACICIS Study Indonesia.

- A. Complete your application!
- B. Your eligibility to receive a New Colombo Plan grant will be considered by ACICIS as part of this process.
- C. ACICIS will notify students of the outcome of their application within one month of the application deadline.

5. Next steps

If you are successful in your application to ACICIS, here are a few steps to consider, regarding finances, and preparing for your trip to Indonesia:

Step 4: Apply for OS-HELP (OPTIONAL)

- A. OS-HELP is an Australian Government loan scheme that helps eligible undergraduate students enrolled in a Commonwealth supported place at an Australian university undertake some of their study overseas.
- B. You can apply for [OS-HELP](#) if you satisfy the government [eligibility requirements](#).
- C. You can download the OS-Help application from the Student Portal page [here](#).
- D. Submit application and supporting documents to studyoverseas@ecu.edu.au. Students will be notified by email of the outcome of their application within two weeks.

Step 5: Travel Insurance

- A. [ECU Student Travel insurance](#) will be automatically provided to students once the [Student Travel Approval form](#) (submitted to the Student Hub in step 2) has been completed and fully signed off (by your School Executive Dean and the Senior Deputy Vice Chancellor).
- B. Please ensure you carefully read the International travel advice on your form.

Step 6. Centrelink Letters

- A. If you receive Centrelink Payments, you may be able to continue to do so while on your program. You will need to provide your CRN (Centrelink Reference Number) to the Student Hub at studyoverseas@ecu.edu.au so that they can arrange an official letter for you with details of your overseas program (dates, locations, purpose).



Short Term Application Guide: Students

Step 7. Pre-Departure Information

- A. ACICIS will send important pre-departure information by email and will host a pre – departure event for all participating students.
- B. Please ensure that while you are overseas, in addition to following ACICIS rules and guidelines, you also follow the [ECU Student Charter](#) and related university rules.

6. Results

Once you have returned from your program, ACICIS will send a copy of your transcript or and/or certificate of completion. These will be send via email to you, and to Edith Cowan University Student Hub.



