

Important:

Before applying at acicis.edu.au/apply-now, please consider the following:

1 Tuition fees

Students will pay the [tuition fees](#) for the program upfront to ACICIS. No fees will be paid to Griffith University or put on HECS for this semester of study.

2 New Colombo Plan Mobility Grant

To apply for the **New Colombo Plan Mobility Grant**, students need to apply for the program. ACICIS will then assess the eligibility of the grant and the student will be awarded the grant if he/she meets all of the criteria:

- An Australian citizen,
- enrolled in an on-shore Australian University throughout the duration of the Mobility Project,*
- be undertaking a Bachelor Degree or Bachelor Honours Degree at the commencement of the Mobility Project, and
- 70% of grant recipients for any given ACICIS program must be aged 18-28.

3 Application deadlines

Application Due	Semester 1 Programs (Feb – June)	Semester 2 Programs (Aug – Dec/Jan)
ACICIS Online Application	All Programs: 1 September (Previous year)	DSIP, FLIP: 15 March (same year) ASP, IBLS, IRP: 15 April (same year)

4 Application process

Step 1: Submit your application to ACICIS Study Indonesia

- A. Complete your [application](#) for your ACICIS Program prior to the deadlines in Part 3.
- B. The University Approval Form must be signed by a Global Mobility Advisor. Submit this via 'AskUS'
- C. Student eligibility to receive a New Colombo Plan grant will be considered as part of this process.
- D. Students will be notified on the status of their application within 1 month of the application deadline.

Step 2: Apply for Academic Credit

- A. Evidence of Credit Approval must be obtained from the Program Director of your course.
 - a. Bachelor of Design: Dr Michelle Douglas (michelle.douglas@griffith.edu.au)
 - b. Bachelor of Business: Student Admin (GBS.programsupport@griffith.edu.au)
 - c. Bachelor of laws: Professor Charles Lawson (c.lawson@griffith.edu.au)
 - d. Bachelor of Government and International Relations: Student Admin (GBS.programsupport@griffith.edu.au)
- B. Students must include details on the academic content, contact hours, and the assessment.
- C. A study plan to assist with this process is available [here](#).

Step 3: Apply for OS-Help (OPTIONAL)

- A. Students can apply for [OS-Help](#) if they satisfy Griffith's eligibility requirements. A minimum of 10cp of overseas study is required to be eligible.
- B. Submit application and supporting documents [here](#).
- C. Students will be notified by email of the outcome of their application within 10 business days.
- D. OS-Help loans for destinations in Asia can be up to \$7,880. Students do not need to apply for the full amount.

Application guide for Griffith students



Step 4: Travel Insurance

- A. Griffith University provides [Travel Insurance](#) for students studying abroad.
- B. Students are advised to read the PDS closely to ensure the policy is suitable for their needs.
- C. Students must complete the travel insurance [acceptance form](#).
- D. Students should discuss this with the Global Mobility Office for further information.

Step 5: Attend a Pre-Departure Session

- A. ACICIS will host an informal pre-departure meet up for all students departing on our in-country programs. These are non-compulsory but offer the opportunity to meet other students on your program. For more information contact the Secretariat.

5 Results

Once you have returned from your Semester abroad program, ACICIS will submit a *copy* of your original transcript or certificate of completion to Griffith University.