



THE UNIVERSITY  
OF QUEENSLAND  
AUSTRALIA



## Applying for ACICIS Short-Term Programs at The University of Queensland

### Important:

Before applying at [acicis.edu.au/apply-now](https://acicis.edu.au/apply-now), please consider the following:

### 1 Eligibility

To be eligible to participate in a short-term global experience with UQ you must:

- be enrolled and taking classes in a degree program at UQ;
- have completed at least six units at UQ in your current UQ program;
- have a minimum cumulative GPA of 4.0, as shown on your UQ studies report;
- have at least two UQ units remaining in your current UQ program;
- meet any other published eligibility requirements relevant to the nominated short-term experience.

If your nominated short-term global experience overlaps with UQ's teaching period, in addition to the standard eligibility criteria above, you must meet the eligibility criteria below:

- your Application for Credit must be approved by your faculty;
- you must have a minimum GPA of 4.5 (instead of 4.0), as shown on your UQ studies report;
- you must be in Australia and ready to attend classes from week 3.

### 2 Tuition fees

UQ students undertaking an ACICIS short-term program will need to pay ACICIS tuition fees directly.



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### 3 New Colombo Plan Mobility Grant

To apply for the **New Colombo Plan Mobility Grant**, students need to apply for the program. ACICIS will then assess the eligibility of the grant and the student will be awarded the grant if he/she meets all of the criteria:

- an Australian citizen;
- have been successfully accepted by UQ and ACICIS;
- enrolled in an on-shore Australian University throughout the duration of the Mobility Project;
- approved to receive credit for short-term experience;
- have not previously received a New Colombo Plan Short-Term Mobility Grant;
- be undertaking a Bachelor Degree or Bachelor Honours Degree at the commencement of the Mobility Project; and
- 70% of grant recipients for any given ACICIS program must be aged 18-28.

### 4 Application deadlines

#### Winter Programs

Application Due	ACICIS Application	UQ Application
Public Health Study Tour (July)	1 April	10 March
Indonesian Language Short Course (July)	1 April	10 March



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### Summer Programs

Application Due	ACICIS Application	UQ Application
Public Health Study Tour (Nov-Dec)	25 August	10 September
Professional Practicum programs (Jan-Feb)	First Round: 1 July Second Round: 1 September (if places available)	10 September
Indonesian Language Short Course (Jan-Feb)	1 October	10 September

## 5 Application process

### Step 1: Register your interest with ACICIS Study Indonesia

- A. Email the Secretariat at [enquiries@acicis.edu.au](mailto:enquiries@acicis.edu.au) or call 08 6488 6675

### Step 2: Apply for a short-term experience to UQ

- A. Students must attach the following documents to their application to gain credit:
- [short-term global experience application for credit](#)
  - supporting course profiles/syllabi
  - a copy of a UQ studies report downloaded from [mySI-net](#)
  - students from the BEL Faculty must include a copy of their [progression check](#)
- B. Apply online [here](#).



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### Step 3: Submit your application to ACICIS Study Indonesia

- A. To apply for a Professional Practicum program, complete this [online application](#).
- B. To application for the Public Health Study Tour, or the Indonesian Language Short Course, complete this [online application](#).
- C. Students eligible to receive a New Colombo Plan grant will be considered as part of this process.
- D. Students will receive the outcome of their application within one month of the closing deadline.

## 6 Credit Arrangements

Upon application to UQ, students fill out an application for credit form which is then sent to their faculty for further processing. Students generally use their general elective credit while on an ACICIS Short-Term program. Students are also able to nominate a specific UQ course to get credit for on the form.

Students will need to get credit for at least 2 units.

**In addition, students please note about impact on semester classes, as follows:**

- You must check the assessment requirements for your enrolled courses in the Electronic Course Profile (ECP) to ensure that you will not miss any assessment items;
- You will not receive any special consideration for assessment extensions or deferred exams because of late commencement;
- You need to be aware of UQ's course enrolment deadlines for the semester following your short-term global experience;
- If you want to add a course after the specified deadlines, you are required to submit a [Late Addition of Course form](#) to the faculty for consideration. Requests to add courses after the census date are unlikely to be approved.



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### 7 Travel Insurance

UQ provides travel insurance to all students participating in a short term program. Students can talk to the Global Experiences Team for any general enquiries. For anything specific, students can contact the insurance office directly at [insurance@uq.edu.au](mailto:insurance@uq.edu.au)

### 8 Other funding options

#### Short-Term Study Travel Grant

When you submit your Short-Term Experience application to UQ you are automatically considered for the Short-Term Study Travel Grant.

UQ offers \$1,000 Short-Term Study Travel Grants to support short-term experience participants. Please read the rules and conditions for the University of Queensland Short-Term Study Travel Grants.

Grants are limited and awarded by a selection committee on the basis of financial hardship; academic merit; academic progression as provided at the time of application; and in consideration of other scholarships awarded to the student.

#### OS-HELP Loan

Students who are accepted into an ACICIS program and will receive credit toward their UQ degree are eligible to apply for an OS-Help loan.

Students are required to receive two units for their ACICIS Short-Term program and must have completed a minimum of 16 units prior to commencing the overseas study period in order to be eligible for OS-HELP.

More information can be found here: <https://my.uq.edu.au/information-and->



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[services/manage-my-program/fees-payments-and-refunds/os-help](#)

### 9 Results

Once you have returned from your semester or year abroad program, ACICIS will submit a *copy* of your original transcript or certificate of completion to the Global Experiences Team.