Creative Arts and Design
Professional Practicum 2020
Course Outline
Program Details

ACICIS Creative Arts and Design Professional Practicum
January 2 – February 14, 2020
Yogyakarta, Indonesia

Credit Points: Recommended equivalency 50% of a full semester load (0.25 EFSTL). Actual subject weighting and academic credit awarded to be determined by a student’s home university.

Mode: Off-Campus

Contact hours: Total program time commitment: Approximately 300 hours
Comprised of approximately:
40 hours of Indonesian language classes
30 hours of seminars and fieldtrips
70 hours of independent study and structured assignments
160 hours of practicum placement


Contact Details

Practicum Facilitator: Australian Consortium for ‘In-Country’ Indonesian Studies (ACICIS)
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Academic Program Officer: TBC
TBC
TBC

ACICIS Resident Director: Dr Adrian Budiman
a.budiman@acicis.edu.au
+62 274 561 477

1 Description
2 Educational Principles and Graduate Attributes
3 Teaching and Learning Strategies
4 Assessment
9 Reading List
15 Appendix I: Industry Seminar Series and Fieldtrips
23 Appendix II: Reflective Journal Reading List & Journal Template
27 Appendix III: CADPP Report Outline
30 Appendix IV: Marking Rubrics
Description

The ACICIS Creative Arts and Design Professional Practicum (CADPP) is a six-week program designed to expose Australian and international students to the vibrancy of contemporary Indonesian creative arts and design, combining academic elements with hands-on practical creative production experience. Running from early January to mid-February each year, the CADPP combines a formal two-week academic program with a four-week supervised practicum placement that provides an opportunity for students – or early career professionals – to gain professional experience working within Indonesia’s creative industries.

The formal academic program blends intensive Indonesian language tuition (40 hours) with a series of seminars and fieldtrips led by experts and practitioners from Indonesian creative arts and design organisations (30 hours).

Host Organisations for the four-week practicum placement include companies and organisations operating in a wide range of fields within Indonesia’s creative industries, including but not limited to: graphic design, web design, sound design, arts management, gallery curation, performing arts, film and television, animation, digital and multimedia, app design, as well as architecture and urban design. Placements provide students with the chance to engage first-hand with the dynamism of contemporary Indonesian art, design and cultural production. All industry placements provide an English-language working environment.

The CADPP is designed as an accredited university program, to meet requirements for work integrated learning modules and other practicum-based courses at ACICIS member universities.

Aims

The main aims of the CADPP are to:

1. Provide students with a practical learning experience with a Host Organisation or individual artist, artist collective or art/design studio) in an Indonesian creative arts and design workplace environment; and
2. To enhance bilateral understanding through the creation of new partnerships between Australian and Indonesian counterparts, and to serve as a medium for the exchange of ideas in the field of creative arts and design.

Supervision

ACICIS programs in Indonesia operate under the direction of the ACICIS Resident Director, Dr Adrian Budiman.

In addition, an Academic Program Officer (APO) is assigned for the duration of the CADPP to oversee all aspects of the program, including the supervision of its academic content.

Structure and Schedule of Learning Activities

The structure of the six-week CADPP program is as follows:

1. Two weeks of intensive Indonesian language classes at an ACICIS Indonesian partner university, designed to give participants basic Indonesian language capacity; and
2. A series of seminars and fieldtrips led by experts and practitioners from Indonesian creative arts and design organisations;

Followed by

Educational Principles and Graduate Attributes

Through the CADPP, students are encouraged and assisted to:

1. A four-week supervised practicum placement designed to give participants an English-speaking professional experience within an Indonesian or international organisation or with an individual practitioner, artist collective or art/design studio) operating within Indonesia’s creative industries.

Practicum Placement Options and Selection

In their initial program application, students are asked to nominate sectoral interests and preferred professional industry placements. A student’s preferences will be considered alongside their academic record, demonstrated skill-set, relevant work experience, future career goals, portfolio of work and Host Organisation requirements in order to assign the student a placement that is appropriate to both student and Host Organisation.

The CADPP Academic Program Officer and ACICIS Resident Director manage selection and practicum placement allocation. Host Organisations are encouraged to provide details in advance of preferred or required candidate skillsets for their workplaces.

ACICIS will confer with Host Organisations prior to confirming students’ placements. Host Organisations may nominate to review a participant’s qualifications or to arrange an interview via Skype (or similar) or phone prior to accepting a practicum candidate.

Learning Outcomes

Students who complete the CADPP successfully should be able to:

1. Identify and analyse real-life creative arts and design projects;
2. Apply discipline-specific knowledge and academic skills with a workplace environment;
3. Develop and apply their academic skills and knowledge in a real-life workplace;
4. Make a valued contribution to the Host Organisation;
5. Perform tasks set by an employer to a satisfactory standard;
6. Enhance employability by increasing awareness of an employer’s expectations of performance and conduct;
7. Establish networks and contacts with professionals working within Indonesia’s creative industries;
8. Respect diversity in a range of academic and professional environments.
9. Gain first-hand experience of the challenges of intercultural management and communication; and
10. Demonstrate sound cross-cultural communication skills and the ability to work effectively within a cross-cultural team; and
11. Enhance their understanding of Indonesian organisational culture.
12. Conduct research to identify and analyse real-life creative arts and design problems and opportunities;
13. Apply discipline-specific knowledge and academic skills with a workplace environment;
Assessment

Upon completion of the program, the CADPP Academic Program Officer provides a student’s home university with a two-page ‘Student Outcome Evaluation’ report detailing a student’s academic performance on the program. Student performance will be assessed only as ‘Satisfactory’ or ‘Unsatisfactory’ (equivalent to an ‘ungraded pass/fail’).

The student’s Host Organisation workplace mentor is also required to provide a brief report on the student’s activities and performance while undertaking their placement. This includes evaluation of a student’s professional demeanour and conduct, their ability to reflect critically and adapt to issues encountered in the workplace, their approach to work, and their demonstrated cross-cultural communication skills (both oral and written). Assessment of the academic content of the program will be carried out by academic staff at the Indonesian partner university and the ACICIS CADPP Academic Program Officer.

To complete this program satisfactorily, students must demonstrate the ability to perform tasks in a workplace, at a satisfactory standard, as well as reflect on the experience and relate it back to their academic studies. Students must attend a minimum of 80% of scheduled language classes, industry seminars and fieldtrips, as well as achieve a mark of at least 60% in the Indonesian language component of the program.

A student’s home university retains the right to set and grade other assessment tasks related to the program. While ACICIS makes a recommendation about how much academic credit a student should be awarded for their participation in the program, it is up to individual home universities to determine their own protocols and rules for awarding academic credit to students who undertake and successfully complete the program.

Teaching and Learning Strategies

Students undertake an unpaid practicum placement (160 hours) in a work environment in Indonesia under the professional supervision of a Host Organisation mentor as well as the academic supervision of the ACICIS CADPP Academic Program Officer. This experience is augmented by a two-week classroom-based course of study conducted at the Indonesian partner university - prior to students’ practicum placements. This course of study consists of compulsory Indonesian language classes as well as a series of industry seminars and fieldtrips designed to equip students with an understanding of Indonesia’s creative industries.

Evaluation

Throughout the program, the CADPP Academic Program Officer will conduct monitoring visits to each student’s workplace to garner feedback from both student and Host Organisation mentor. Upon completion of the program, students are invited to provide specific feedback to the Program Officer at a final debriefing session with fellow students. Students are also asked to complete an online anonymous student feedback survey which assists ACICIS in improving the quality of subsequent iterations of the program.

Attendance

Students must attend a minimum of 80% of all language classes, seminars and fieldtrips, as well as the practicum placement to complete the program satisfactorily.
Assessment Mechanisms
The following components are used to inform the ACICIS CADPP Academic Program Officer’s ‘Student Outcome Evaluation’ report. Students are required to satisfactorily complete all components in order to achieve an overall grade of ‘Satisfactory’ for the program:

<table>
<thead>
<tr>
<th>#</th>
<th>Component</th>
<th>Dates</th>
<th>Weighting</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Indonesian Language Classes</td>
<td>6-17 January</td>
<td>10%</td>
<td>Undertaken at the Indonesian partner university - assessments administered by the partner university Language Centre through weekly assignments and written tests.</td>
</tr>
<tr>
<td>2</td>
<td>Seminars and Fieldtrips</td>
<td>6-17 January</td>
<td>10%</td>
<td>Attendance at, and participation in, all seminars and fieldtrips organised by ACICIS is required. Evidence of familiarity with set readings will be assessed through seminar participation.</td>
</tr>
<tr>
<td>3</td>
<td>Practicum Placement</td>
<td>20 January - 14 February</td>
<td>50%</td>
<td>Practicum Host Organisation mentor to submit an evaluation to the CADPP Academic Program Officer (APO). APO to gauge performance based on monitoring visits and discussions with Host Organisation mentor and student.</td>
</tr>
<tr>
<td>4</td>
<td>Reflective Journal</td>
<td>20 January - 14 February</td>
<td>10%</td>
<td>Weekly submissions to be submitted electronically to the APO by midnight each Friday throughout the placement component of the program. Evidence of familiarity with set readings will be assessed by the APO through student’s reflective journal submissions.</td>
</tr>
<tr>
<td>5</td>
<td>Practicum Report</td>
<td>21 February</td>
<td>20%</td>
<td>Student to submit a 2,000-word report documenting their work and contextualising their creative discipline within the Indonesian creative arts and design environment. The report is assessed by the CADPP Academic Program Officer.</td>
</tr>
</tbody>
</table>

Assessment Component Details
The CADPP is designed to meet the Australian university equivalency requirements of half of a full-time semester load (0.25 EFTSL) at ACICIS member universities, and includes the following assessable components:

1. Indonesian Language Classes (40 hours)
   Students are required to attend two weeks of intensive classes in language and culture at an ACICIS Indonesian partner university in order to develop language skills that will help them operate more effectively in their practicum placements and in the wider Indonesian community. Students sit a placement test during orientation and are placed in Beginner, Intermediate or Advanced Indonesian language classes at the Indonesian partner university Language Teaching Centre based on their placement test results.
   Language classes are four hours in duration each day from Monday to Friday for the first two weeks of the program. Students are assessed on four macro skills areas: Listening, Speaking, Reading and Writing. Students sit a final language exam and are awarded a numerical mark for this assessment component. To be awarded an overall ‘Satisfactory’ grade for the CADPP, participants must achieve a mark of at least 60% for this component.

2. Seminar Series and Fieldtrips (30 hours)
   The Seminar Series and Fieldtrip component of the CADPP consists of seven seminars and two fieldtrips. Students must attend and participate actively in a minimum of 80% of all scheduled seminars and fieldtrips. Prior to each seminar or fieldtrip, students are required to complete a number of set readings. Students must demonstrate adequate preparation through informed contributions to discussions and activities in order to pass this component. Lively discussion groups and Q&A sessions will be a key aspect of these sessions. Please see Appendix I for more detail about this component of the program. A marking rubric for this component is provided in Appendix IV.

3. Practicum placement (160 hours)
   Students undertake a supervised practicum placement at a participating Host Organisation. Required tasks will vary depending on the Host Organisation. Without good reason and the permission of their Host Organisation mentor, students must attend their placement during all contracted working hours. Furthermore, students must satisfy both their Host Organisation and the CADPP Academic Program Officer that they have performed all assigned tasks to a satisfactory standard. On completion of the practicum, the Host Organisation mentor will be asked to evaluate the student’s performance. The mentor will be asked to comment on criteria related to both generic skills (e.g. interpersonal, communication, professionalism, initiative) and discipline-specific knowledge. A marking rubric for this component is provided in Appendix IV.

4. Reflective Journal
   The purpose of the Reflective Journal is to encourage critical thinking and reflection from students on their theoretical and vocational learning process while on the CADPP. It should serve as a space in which students are able to reflect on the challenges and rewards of working in a cross-cultural professional environment, and guide students’ workplace tasks week-to-week based on input from their CADPP Academic Program Officer and workplace mentor. The reflective journal should also demonstrate evidence of a students’ understanding of set course readings and ability to relate these readings to their practicum experience.
   To complete the Reflective Journal, students are required to:
   - Complete a set of required readings on cross-cultural learning and self-reflective learning. The list of readings is provided in Appendix II.
   - Keep a weekly log of activities and duties performed in the workplace during their practicum placement to be submitted at the end of each week of the placement to the BPP Academic Program Officer. Students should provide a brief account (no more than 1-2 paragraphs each day) of observations, challenges, learning experiences, or unexpected outcomes. Students should note down any important meetings they attended or interesting stakeholders with whom they met.
   - Some questions students may like to reflect on at the end of each week might include, but are not limited to:
     - How did your daily tasks contribute to your project’s end goals?
     - Did you come up against any hurdles this week (and if yes, how did you overcome them?)
     - How do you find working in a cross-cultural environment?
Award of Grade for the unit

Both the student and the student’s home university will receive a copy of the CADPP Academic Program Officer’s student outcome evaluation report as well as an official academic transcript from the Indonesian partner university. These assessment documents will be sent electronically from the ACICIS Secretariat in Perth within six weeks of a student’s completion of the program. The home university may choose to award a numerical grade or an ungraded pass/fail on the basis of these documents and any additional home university assessment requirements for the program.

Detailed marking rubrics for assessment items 3, 4 and 5 (practicum placement, reflective journal, and practicum report) are provided in Appendix IV. These rubrics are provided as background information to students and home university course coordinators regarding how the ACICIS CADPP Academic Program Officer assesses these particular assessment items and their contribution to a student’s overall grade of ‘Satisfactory’ or ‘Unsatisfactory’ for the program.

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5. Creative Arts and Design Professional Practicum Report: 2,000 words

Students are required to complete a 2,000-word report on a contemporary issue in the Indonesian creative arts and design sector as well as to create a digital portfolio/poster/artwork displaying the student’s creative discipline within the Indonesian creative arts and design context. The aim of the report is to encourage students to think critically about contemporary creative art and design issues in Indonesia. In writing the report, students are expected to draw on a range of secondary sources (academic journal articles, research papers, books and online articles) as well as from their own experience of the Indonesian creative arts and design sector while on the CADPP program. A list of report topics for students to choose from is provided in Appendix III. Alternatively, students may request permission to work on an alternative topic, with the approval of the CADPP Academic Program Officer. An outline of this assignment can be found in Appendix III. A marking rubric for this component is provided in Appendix IV.


Appendices
## Appendix I: Industry Seminar Series and Fieldtrips (Indicative only and subject to change)

<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Thursday 2</td>
<td>Orientation Week</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Thursday 9</td>
<td>CADPP Fieldtrip 1: Museum MACAN (Modern and Contemporary Art in Nusantara)</td>
<td>TBC</td>
<td></td>
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<tr>
<td>#</td>
<td>Date</td>
<td>Title</td>
<td>Speaker/s</td>
<td>Readings</td>
</tr>
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<td>----------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td>This seminar features two active practitioners in the reproduction and dissemination of art projects between Australia and Indonesia</td>
<td></td>
<td>Turpin, Etienne, “Who Does Jakarta Think It Is?” in Jakarta: Architecture and Adaptation. Jakarta: Universitas Indonesia, 2013.</td>
</tr>
</tbody>
</table>

Week Two
<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
</table>
| 6  | Monday 13 January | CADPP Seminar 4: Digital Media and Social Change in Indonesia | Speakers TBC       | Required  
Bianpoeen, Carla. ‘The League of Extraordinary Collectors’ In Art Republic, issue 3, pp. 81-85. 
Supriyanto, Enin. LOOK! SEE? Exhibition catalogue, Nadi Gallery, 2010  
Recommended:  
Jones, Jason. 2000. “Could Installation Art be the New Medium for Southeast Asia?” Explorations in Southeast Asian Studies, Vol. 4 (Fall)  
<p>| 7  | Tuesday 14 January | CADPP Fieldtrip 2: National Gallery of Indonesia |                    |                                                                                              |
| 8  | Wednesday 15 January | Movie Screening 2 | Movie Title TBC |                                                                                              |</p>
<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
</table>
| 9  | Thursday  | CADPP Field Trip 3: Komunitas Salihara                               | Speakers TBC       | Required:  
Recommended:  
| 10 | Friday    | CADPP Seminar 5: Documentary Film and Photography and Video Art in Indonesia | Speakers TBC       | Required:  
Recommended:  
Appendix II: Reflective Journal Reading List & Journal Template

Reflective Journal Reading List

Prior to commencing the CADPP program, all students are required to read the following readings on the two main thematic areas: cross-cultural learning and development, and self-reflexive learning. These readings will help students understand the purpose of reflective journal writing and the challenges in cross-cultural vocational learning.

1. Cross-cultural learning and development


2. Self-reflexive learning


3. Introduction to Indonesia


Reflective Journal Template

Work Placement: Week One

<table>
<thead>
<tr>
<th>Day</th>
<th>Activities</th>
<th>Personal Rewards</th>
<th>Challenges/obstacles</th>
<th>How can i overcome these?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon 20 Jan</td>
<td>E.g. Met team, had induction, was given a small design project to work on</td>
<td>Found the office, understood my first team meeting on a specific marketing campaign and its associated design tasks</td>
<td>E.g. New to the team, feeling shy, Don’t know much about marketing strategies as applied within the Indonesian market</td>
<td>Ask questions, be friendly, Sit with different people, ask questions, read as much as possible, Research readings</td>
</tr>
<tr>
<td>Tues 21 Jan</td>
<td>Project-related team meeting</td>
<td>Incorporated meeting notes in my tasks</td>
<td>‘Jam karet’ poses to be an issue for me</td>
<td>Trying to adapt to my co-workers</td>
</tr>
<tr>
<td>Wed 22 Jan</td>
<td>Send a project to supervisor for feedback</td>
<td>Supervisor was happy with project status</td>
<td>Communicating in Indonesian</td>
<td>Practice</td>
</tr>
<tr>
<td>Thurs 23 Jan</td>
<td>Project-related team meeting</td>
<td>My marketing campaign was accepted</td>
<td>Traffic made it hard to get to work</td>
<td>Ask colleagues/ students for other/better options</td>
</tr>
<tr>
<td>Day</td>
<td>Activities</td>
<td>Personal Rewards</td>
<td>Challenges/obstacles</td>
<td>How can I overcome these?</td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
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<td>----------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Fri 24 Jan</td>
<td>Weekly summary</td>
<td>Two long paragraphs to half a page reflecting on your week:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>In my first week with HOST ORGANISATION/COMPANY NAME, I spent most of my time adjusting to...</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>It’s been really different working here compared to when I worked with ORGANISATION/COMPANY NAME in Australia. This is a very different environment I’m looking forward to seeing how an Indonesian organisation operates compared to its Australian counterpart.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>AUTHOR NAME (Year) argues that sustainable tourism development aims to alleviate poverty and preserves cultural heritage. I got a sense of that this week when.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Goals for next week:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Next week I hope to look up more readings/meet with my supervisor and ask her more about the growing number of opportunities within the creative sector.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sent to CADPP Academic Program Officer (APO)
Yes: Friday 24 Jan
Appendix III: CADPP Practicum Report Outline

Assessment
As part of the overall assessment from the CADPP program, students are required to complete a 2,000-word report on a contemporary theme related to Indonesian creative arts and design sector, accompanied by a digital portfolio or poster reflecting the student’s discipline within the Indonesian context. The aim of the report assignment is to encourage students to think critically about contemporary creative arts and design in Indonesia by drawing on a range of secondary sources (academic journal articles, research papers, books and online articles) as well as the experience of observing and participating in Indonesian creative arts and design sector first-hand through the CADPP program.

Students should choose one of the 12 topics below to serve as the basis for their CADPP report:

1. Outline common Western misconceptions regarding Indonesian culture. How do those misconceptions colour the perception of Indonesia and its people? What cultural myths surrounding Indonesia exist in the Western world and how is this reflected in Western creative advertising?
2. What materials are most commonly used in Indonesian art and what is the cultural significance of these preferences?
3. What cultural aspects need to be considered when designing artworks for an Indonesian market? (You can focus on specific fields such as photography, graphic design, product design, furniture design, interior design and/or the arts.)
4. Explore an event or period in recent Indonesian history that has impacted modern design. Discuss the cultural significance and long term implications of the phenomenon.
5. Offer an historical overview on a specific period in Indonesian art history of your choice and the formative influences exerted on it.
6. How does Indonesian culture differ between the touristic destinations and those less affected by Western consumerism? How do these differences manifest themselves physically?
7. How are the Indonesian creative industries influenced by other cultures?
8. Investigate the cultural significance of sculptures in Indonesia. Examine this through comparison of an historical artefact with a contemporary work.
9. What role does jewellery design play in representing culture in general and Indonesian culture in particular?
10. Investigate a famous Indonesian designer or artist. Trace their career and identify and evaluate the influences on them.
11. How have technological developments affected the Indonesian photography industry?
12. Identify and discuss successful contemporary Indonesian commercial illustrators. What opportunities are available to them locally and internationally, and how does their style differ from other illustrators around the world?

Alternatively, students may suggest their own topic, in consultation with, and the approval of, the CADPP Academic Program Officer.

In this report, a student will select their main topic, design a research question, and then critically examine their chosen topic by drawing on both contemporary art and design theory and the student’s experiences on the CADPP. An example of the structure of the report will be provided.

Creative Project
Submission of the creative project should follow these guidelines:

- A series of digital images documenting both the final work, as well as the work-in-progress (WIP). The number of images will depend on the work in question, but as a guide it should include at least 3 WIP images, and 1 image of the final work if it is 2 dimensional, 3 final work images if it is 3 dimensional, and video documentation of any time-based final works such as performances, participatory works, films etc.
- An exegesis between 800 and 1000 words, which explains both the technical, theoretical and creative processes involved in reaching the final work. This should answer the following questions (conventionally it would be in an essay format):
  - Why did you decide to make this creative work in the context of your internship/placement? What questions or situations are you responding to?
  - What medium did you decide to use and why?
  - Which theories/readings/other creative practitioners did you refer to or draw influence from in making this work? This may be technical (following MacDougall (1999) I employed a ‘long-take’ approach during filming) and/or theoretical (Bishop’s (2014) identifies participatory art as a ‘genre in its own right’, and this is the genre into which my work falls).
  - What did you learn through the process of making this work, and what do you intend to express through it?

Learning Outcomes
Following the completion of the thematic CADPP report, students should be able to:

- Identify a contemporary creative arts and design issue or field of practice within the Indonesian creative sector, and its related sub-issues;
- Analyse the history and background context of this issue or field of practice in Indonesia;
- Situate the issue or field of practice in the Indonesian context, and identify the key stakeholders involved;
- Critically reflect on the relationship between theory and practice;
- Identify and analyse how the activities of their practicum Host Organisation relate to this topic or field of practice;
- Offer recommendations or suggestions as to how this issue or field of practice might be developed in Indonesian in the future, based on the academic literature and student’s own observations on the CADPP.
Weighting & Grading

The thematic practicum report is worth 20% of a student’s overall participation mark on the CADPP program, along with language classes (10%), seminar and fieldtrip attendance (10%), reflective journal (10%) and practicum placement (50%). In accordance with ACICIS final grading of ‘Satisfactory’ or ‘Unsatisfactory’, the practicum report will be graded on ‘pass/fail’ basis with extensive feedback provided by the CADPP Academic Program Officer on your topic selection, analysis, quality and breadth of case studies and references used, and insightfulness of observations drawn from a student’s own experience on the CADPP.

Students are advised to consult with the CADPP Academic Program Officer by the end of the two-week academic program (language classes and seminar series) regarding topic selection and suitability to individual CADPP placements. Please do this by: Friday, 17 January, 2020.

Formatting and Referencing

Students should format their practicum report in Calibri or Times New Roman font, 11 or 12 point, double-spaced and justified. The report must be completed to an academic standard. Students should include a bibliography with standard Harvard referencing (including page numbers). Footnotes can be included if they are relevant to, and support, the argument. Students are advised to consult their home university learning resource pages for more information on academic referencing.

Deadlines

◆ Consult with CADPP APO on topic selection and suitability no later than: Friday, 17 of January 2020.
◆ The CADPP practicum report is due: Midnight at 12, Sunday 16 February, 2020; by email to the CADPP APO.

Appendix IV: Marking Rubrics

CADPP Seminars & Fieldtrips

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Organisation</td>
<td></td>
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</tbody>
</table>

| Academic Program Officer |
| Final Mark for component | /50 | Represents 10% of total program assessment |

1. Attendance: Student consistently attended seminars and fieldtrips.

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<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
<td>Average</td>
<td>Above average</td>
<td>Excellent</td>
<td></td>
<td></td>
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</tbody>
</table>

2. Contribution of Ideas: Student demonstrates understanding of relevant topics by contributing to discussions with ideas.

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<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
<td>Average</td>
<td>Above average</td>
<td>Excellent</td>
<td></td>
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</tr>
</tbody>
</table>

3. Evidence of Preparation and Critical Thinking: Student demonstrates familiarity with set seminar readings and evidence of critical engagement with text.

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4. **Level of Communication**: Student can describe clearly the key elements of the issues being discussed and can communicate these clearly to others within a seminar context.

5. **Integration of Experiences and Learning**: Student demonstrates an ability to apply seminar readings to experiences and observations drawn from the program as a whole.

---

**CADPP Practicum Placement**

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<tr>
<th>Student Name</th>
<th>Date</th>
<th>Host Organisation</th>
<th>Academic Program Officer</th>
<th>Final Mark for component</th>
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1. **Host Organisation’s Expectations met**: Overall satisfaction with student’s performance

2. **Work initiative**: Student worked proactively, independently and demonstrated a flexible approach to tasks assigned by Host Organisation

3. **Social and intercultural skills**: Student demonstrated sound cross-cultural communication skills and cross-cultural teamwork behaviours in the workplace.
4. Application of discipline-specific knowledge, as well as previous skills and experience in the workplace: Student showed ability to draw on previous experiences, skills and academic studies and apply these to their Host Organisation’s workplace setting; and student demonstrated an aesthetic sensibility in the creative arts and design discipline of their choice.

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5. Critical reflection on workplace performance and practice: Student demonstrated ability to identify and evaluate real-life creative opportunities and problems encountered within their practicum Host Organisation; and to reflect, report on and analyse their own experience in the workplace.

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### CADPP Reflective Journal

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<td>Academic Program Officer</td>
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</table>

1. **Reflexive practice**: Student demonstrates ability to identify problems encountered in the workplace, to reflect on behaviour and expectations – both their own and that of others – in relation to identified problems in the workplace, and a willingness to modify their own work practice. Student also shows an awareness and acceptance of personal limitations.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

2. **Intercultural understanding**: Evidence of development of adequate techniques and strategies to overcome cultural barriers encountered in the Host Organisation workplace during course of practicum placement.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

3. **Critical engagement with, and application of, readings to practicum placement**: Student demonstrates familiarity with set course readings, evidence of critical engagement with texts and an ability to apply these readings to experience on practicum placement.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

4. **Existing skills**: Student shows ability to draw on pre-existing skills, experience and academic studies in reflecting on experience within Host Organisation workplace during course of practicum.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

### CADPP Practicum Report & Digital Portfolio / Poster

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<tr>
<th>Final Mark for component</th>
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<td>Academic Program Officer</td>
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1. **Depth and breadth of knowledge demonstrated**: Student shows a deep understanding of the issue or field of practice being examined within the Indonesian context.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

2. **Topic in relation to Host Organisation**: Student identifies and analyses how the activities of the student’s practicum Host Organisation relate to this issue or field of practice; and critically reflects on the relationship between theory and practice.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

3. **Research**: Quality academic sources, supporting evidence to back up claims, correct and consistent referencing of all source materials.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent

4. **Writing**: Well written, clear, concise, with spelling and grammar checked, usage of appropriate headings and structure, and adherence to correct word limit.

   - None
   - Poor
   - Weak
   - Pass
   - Average
   - Above average
   - Excellent
5. **Presentation of Research**: Depth and quality of exploration of design principles demonstrated in presentation of report and accompanying digital portfolio/poster. Presentation is aesthetically engaging and relevant to the discipline chosen.

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**ACICIS Creative Arts and Design Professional Practicum**

**Professional Placement Host Organisations**

- [Image of host organisations]
Acknowledgements

ACICIS gratefully acknowledges the financial and in-kind support it has received from the Australian Government’s New Colombo Plan Mobility Program, which has partially funded the development of, and student participation in, the Creative Arts and Design Professional Practicum during 2016 – 2020. The New Colombo Plan is a signature initiative of the Australian Government which aims to lift knowledge of the Indo-Pacific in Australia by supporting Australian undergraduates to study and undertake professional experiences in the region. For more information on the New Colombo Plan, please visit: https://www.dfat.gov.au/new-colombo-plan/

ACICIS also gratefully acknowledges the significant assistance and input provided by the Australian National University, Charles Darwin University, Curtin University, Griffith University, Murdoch University, RMIT University, The University of Adelaide, University of Tasmania, University of Technology Sydney, and UNSW Australia in the drafting and design of this CADPP Course Outline.

ACICIS is gratefully hosted by The University of Western Australia (UWA), one of Australia’s leading teaching, learning and research universities. From its heritage riverside campus in Perth, UWA is consistently ranked in the top 100 universities in the world and is a national leader in student demand, graduate starting salaries, research grants and more.